



Department of Catholic Schools Bulletin

STRATEGIC PLANNING WEBINARS

On **May 1st** and then again on **May 3rd** at **2:00pm**, there will be a short webinar for pastors, elementary school principals, and SAC chairs and members to explain the process for implementation of the strategic plan. If principals have not already done so, they need to register the participants from their schools. RSVP to dboyle@archdpx.org with the name and e-mails of participants. A link to the webinar will then be sent to each participant. Note that the May 3rd webinar is a repeat of the May 1st webinar. Also, the final version of the strategic plan, ***Forming Missionary Disciples of Christ*** can be found **HERE**. This version is for pastors, presidents, principals and members of governance. An executive version will be published later for the general public as well as being posted on the Department of Catholic Schools website.

LEADERSHIP PROGRAM

The Leadership Program for all first-year and second-year principals will take place on **May 2, 2018**, from 9:00am-2:30pm at the Pastoral Center. Refreshments will be available at 8:30am; lunch will be provided. Participants are reminded to have completed the reading of *What Makes Us Catholic* by Thomas Groome.

CURRICULUM COMMITTEE

The Curriculum Committee will meet on **May 21st**, at the Pastoral Center, beginning at 10:00am.

MENTOR SCHOOL VISITS

First year principals are reminded that a one-day visit to the school of their mentor principal is to be completed before the end of the school year, and second year principals to the schools which were assigned. First and second year principals and their mentors are asked to complete the end-of-year survey found **HERE** by **May 25th**.

ACCREDITATION

- **Math In-Depth Study:** Thank you to all who turned in their study. Anyone who needs assistance, should contact Dr. Ray-Timoney jray-timoney@archdpx.org.
- **End of year elementary school documents required for accreditation:** Appendix B 1-4 is due **June 18th**. This is in the ISL protocol documents **HERE**. Please remit to jray-timoney@archdpx.org.

CURRICULUM & INSTRUCTION

- **Thank you to all Science Teachers** who joined together to create exemplar units. As those units are completed, they will reside on the PLC in ATLAS Rubicon.
- **Family Life and Protection of God's Children:** The expectations for implementation of *Called to Protect, Family Life, Second Step, Theology of the Body* for 2018-2019 school year can be found **HERE**.
- **Differentiation and Multiage Learning Seminar:** Dr. Barbara Cozza, a renowned researcher in multiage learning will present the research and practical application of differentiated instruction to support multiage learning in the classroom. She will also cover collaboration with parents, teachers, and administration. The program is open to all elementary school principals and teachers. Don't miss this opportunity. Reserve a spot for **June 21st and June 22nd** at Holy Cross School, Portland. RSVP to dcs@archdpx.org by **May 11, 2018**.

FAITH FORMATION COMMITTEE

The Faith Formation Committee is finalizing the faculty resources that will be provided for the 2018-19 school year. These will be listed in the June *BULLETIN*. Also, the 2019 Principal and Presidents Retreat will be held at The Inn at Spanish Head.

ANNUAL REPORT PARAMETERS, INSTRUCTIONS & DEADLINE

Please submit material (pictures and information) for the *Archdiocese of Portland Schools Annual Report*. Send the information by June 15th at the latest to dcs@archdpdx.org. Please ensure all student photos have parental release for publication. Potential topics & events:

- Awards & Honors: School, students, faculty, staff,
- Unique and/or innovative programs,
- Highlights of Important Events: For example, 50th anniversary celebration for the founding of the school,
- Identification: Three to four sentence description of award, honor, highlight, event and picture if available.
- **Photo Standards:** Photos may be of any aspect ratio, and must be at least 1200px as the SMALLEST number in the dimension details. For example, a photo that is 2350px X 1200px is acceptable. A photo that is 1200px X 635px is not high enough resolution to use.
- **Some good rules of thumb:**
 1. Always send the largest image possible.
 2. Send the original (un-modified) image whenever possible.
 3. Never send images saved from a website because they are already downsized and cropped by the web program and are not fit for use in print.

TEACHER STANDARDS & PRACTICES COMMISSION ALERT

Recently, teachers & principals have inquired about participating in the TSPC Advanced PDU program to move from an Initial I or Preliminary License to a Professional License. This option is **NOT** available to non-public school teachers. The Advanced PDU program, is connected to the legislatively mandated teacher evaluation system for Oregon public & charter schools employees. Catholic schools in the Archdiocese of Portland are not part of that evaluation system.

SUBSTITUTES

The **May** Substitute List is available [HERE](#).

END OF YEAR REPORTS

The end of school year and projected 2018-2019 enrollment survey is [HERE](#). It is due **June 29, 2018**. The Department of Catholic Schools no longer requires copies of the substitute records and the yearly fire drill report, **but these items are to be retained at the school.**

WILLAMETTE JET BOATS

For schools currently planning an excursion with Willamette Jet Boats: Prior to booking the trip, the school will need to download and complete the form, and then have the representative of Jet Boats sign the Agreement for Services and also obtain their full insurance, including Additional Insured and Primary Noncontributory Endorsements. The form and sample insurance documents may be downloaded from [HERE](#)

FROM BISHOP PETER SMITH

To: Pastors, Administrators, Principals,
Teachers, Staff

Date: 17 April 2018

Decision on the School Superintendent

After much consultation, and analysis and assessment of the needs of the archdiocese, Archbishop Sample has asked Br. William Dygert, C.S.C. to remain on as School Superintendent until June 2019.

Br. William has very generously agreed to do so with the permission of his Holy Cross Provincial. We are grateful to both Br. William and the Holy Cross leadership for making this exception for the Archdiocese and its immediate needs.

This decision was reached in light of the importance of keeping the very recently completed long range schools plan and the new Catholic Schools Endowment Foundation and their implementation moving forward. Br. William has provided exemplary leadership with both of these initiatives.

