



Department of Catholic Schools Bulletin

FAITH FORMATION MEETING

There will be a Faith Formation Committee meeting on **January 5th**, from 1:00–3:00pm at La Provence in Beaverton (Progress Ridge). The agenda will focus on reviewing IFG data, final planning for the Principals' Retreat, and the February Faith Formation in-service.

NEW PRINCIPALS WEBINAR

There will be a webinar for all first-year principals on **January 8th** from 1:30- 2:30pm. Rhonda Kwei will present information on Risk Management policies and practices. Register for the webinar **HERE**. Other principals are welcome to register for this webinar if they would like a refresher.

STAR TESTING

The winter window for Renaissance STAR testing is **January 8-26, 2018**.

HIGH SCHOOL PRESIDENTS

High school presidents and development directors will meet on **January 9th**, from 10:00am to 1:00pm, including lunch, at LaSalle Catholic College Prep. The agenda can be found **HERE**.

STRATEGIC PLANNING COMMITTEE

The Strategic Planning Committee for the Long-Range Planning study will meet on **January 10th**, from 1:30-4:30pm, at the Pastoral Center in Portland.

ELEMENTARY SCHOOL PRINCIPALS

The **January 12, 2018**, elementary school principals meeting will be held at St. Therese School in Portland, beginning at 9:00am and concluding by 2:30pm. Refreshments will be available at 8:30am and lunch is included. The topic for the meeting will be a continuation of the discussion of systemic PLCs and how to implement a framework in the Archdiocese.

STRATEGIC PLANNING SUMMIT

A meeting for the leadership of Catholic schools in the Archdiocese (pastors, presidents, principals, and members of governance bodies) will be held on Saturday, **January 20th**, from 10:00am to 2:00pm, including lunch, at St Pius X in Beaverton. The day will be devoted to a presentation and discussion of a draft of the strategic plan for Catholic school education in the Archdiocese. Elementary and secondary school principals are asked to poll those who comprise their leadership and **RSVP** about attendance by **January 12th** to dcs@archdpdx.org.

CURRICULUM COMMITTEE

The Curriculum Committee will meet on **January 22, 2018**, at 10:00am at the Pastoral Center in Portland.

UbD: RUBICON TRAINING

- **January 22, 2018:** Backward Design, 4:00-6:00pm, at the Pastoral Center
- **January 23, 2018:** Backward Design 4:00-6:00pm, at St. John Fisher School
- **January 24, 2018:** Backward Design 4-6pm at Queen of Peace School, Salem



**Celebrate Catholic
Schools Week 2018**
January 28 – February 3
#CSW18

FAITH FORMATION INSERVICE DAY

Teachers from all elementary schools will meet on **February 2, 2018**, at St. Pius X School for the Elementary Faith Formation In-service Day. This year's speaker is Joan Rosenhauer, Executive Vice President of Catholic Relief Services, who will focus her presentation on social justice, this year's faith formation theme. The program runs from **9:30am to 2:30pm**. Mass will be celebrated by Archbishop Sample at 11:00am followed by lunch. Morning refreshments will be available starting at 9:00am. Principals are to register their faculties **HERE** by **January 12th**.

PRESIDENTS/PRINCIPALS RETREAT

The retreat for elementary and secondary school principals and presidents will be held on **February 7th through 9th, 2018**, at the **Inn at Spanish Head**, starting at 4:00pm on Wednesday and concluding at Noon on Friday. **Each participant is to make her/his own hotel reservation by Friday, January 19, 2018.** Room rates (including city tax and fees) range from \$145-\$210 per night. Room reservation information is found **HERE**. Presidents and principals who have not already done so, need to register for the retreat **HERE** immediately.

ACRE STUDENT TESTING

The ACRE assessment will be administered in grades 5, 8, and 11 during the week of **February 5-9, 2018**, in all archdiocesan schools. The ACRE assesses faith knowledge as well as the students' religious beliefs and attitudes. Information about the ACRE assessment and instructions for registering the school for the assessment can be found **HERE**. The deadline for registration is **January 12, 2018**.



STANDARDS REVIEW PROJECT

- This is a call for **Religion teachers** K-8th grades to meet **March 19th**, from 9:00am to 2:30pm, at the Pastoral Center to review the new religion standards and collaborate on power standards by grade level. Two to four teachers at each grade level are needed. Principals are asked to RSVP to dcs@archdpdx.org if the school has teachers willing to work on this project.
- This is a call for **Science teachers** K-8th grades to meet **April 13th**, 9:00am to 2:30pm, at the Pastoral Center, to review the NGSS standards and create exemplar STEM backward design units. Principals are to RSVP to dcs@archdpdx.org if the school has teachers willing to work on this project.

ANNUAL REPORT

The Department of Catholic Schools will again publish an annual report of the 2017-18 school year to be distributed in August of 2018. The items included in the report come from each school. Please remember to collect pictures and items that fall in the categories of important events for the school and awards, recognitions, honors that the school or individual students, teachers, or staff received during the 2017-2018 school year.

FIELDPRINT FINGERPRINTING

The Oregon Dept. of Education (ODE) billing system for fingerprint processing for private schools is expected to be ready this month. DCS will begin billing the schools once we receive our billing from ODE.

OFFICE OF DIVINE WORSHIP

A document from the Archdiocesan Office of Divine Worship entitled "Holy Communion under Both Kinds" can be found **HERE**. Schools need to pay particular attention to the third paragraph on page 3 of the document which addresses distribution outside of a church building, e.g., a school gym.



IMMUNIZATION REQUIREMENTS

Wednesday, **February 21, 2018**, is Statewide Exclusion Day. Remember there is a law in place that affects how schools handle immunizations. Parents are required to turn in documentation of immunization or complete the new process for a nonmedical exemption prior to Exclusion Day. Schools are required to have their immunization and exemption rates available at their main offices, on their websites, and for parents on paper or in electronic format. Additional information, including reporting timelines, is available **HERE**.

ENROLLMENT REPORT

The 2017-2018 statistical report is available **HERE**.

HEALTH TRAINING TIP

To help avoid the back-to-school rush for in-person health trainings, the MESD recommends that teachers re-align their training dates so they are completing their next in-person training in the spring rather than the late summer or fall. The trainings which are required to be taken in-person are: Initial Blood-borne Pathogens, Initial Medication Administration, Severe Allergic Reaction, and Glucagon. Medication Administration Training, must be taken in-person every fourth year. The training schedule is **HERE** and will be updated with new training dates.

WESTON GRANT PROGRAM

A memo from Carmon Gaston, Archdiocesan Director of Development, explaining changes to the 2018 Weston Grant Match Program can be found **HERE**.



TUITION ASSISTANCE:

Tuition assistance grants will again be available to Archdiocesan elementary school families for the 2018-19 school year. Grants will be awarded based on financial need of Catholic families completing a timely application through FACTS Management Company. The application will be available beginning January 1, 2018. More information is available **HERE**.

PROFESSIONAL DEVELOPMENT DAY

The Elementary Teacher Professional Development Day scheduled for **February 20, 2018**, will be held regionally. Principals are reminded to consult with their regions to see how the school's professional development needs align with the school's goals and those of other schools in their region. It is a great opportunity to collaborate in regions. Principals who have not already done so are to send their school's plan for the day to jray-timoney@archdpdx.org.

NCEA CONVENTION 2018

The annual convention of the National Catholic Educational Association will take place in Cincinnati, Ohio, from **April 3-5**. Registration is open at ncea.org.



Let us pray for God's blessing in the New Year.

Remember us, O God;
from age to age be our comforter.
You have given us the wonder of time,
blessings in days and nights, seasons and
years.

Bless your children at the turning of the year
and fill the months ahead with the bright hope
that is ours in the coming of Christ.
You are our God, living and reigning, forever
and ever.
Amen.