



SUPERINTENDENT OF CATHOLIC SCHOOLS APPLICATION CHECKLIST

Complete and submit the following:

1. Archdiocesan Application form
2. Current resume
3. Transcripts showing highest degree -- unofficial copies are acceptable; upon hire, official transcripts are required
4. A short essay on each of the following:
 - Mission of Catholic school education
 - Reasons for interest in the Superintendent of Catholic Schools position in the Archdiocese of Portland
5. Letters of recommendation: from each of the four references listed on the application. Each letter must be accompanied by a completed **applicant waiver form**. Letters are required from:
 - Pastor or Religious Superior [verification of status as a practicing Catholic in good standing with the Church];
 - Immediate past employer;
 - Two other professional references.

Email or send to: Dina Boyle (dboyle@archdpdx.org)
Department of Catholic Schools
2838 E. Burnside St.
Portland, OR 97214