



ARCHDIOCESE OF PORTLAND IN OREGON

DEPARTMENT OF CATHOLIC SCHOOLS BULLETIN

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FAITH FORMATION COMMITTEE

The Faith Formation Committee will meet at 1:00pm on **May 1st** at the St. Francis of Assisi School in Roy. The key agenda items include evaluating the various Faith Formation activities conducted this year, including the Catechist Certification changes, as well as finalizing the faculty Faith Formation resources that will be provided to principals for the 2017-18 school year. Additionally, a contract has been signed to hold the 2017 Principal and Presidents Retreat at The Inn at Spanish Head.

LEADERSHIP PROGRAM

A session of the Leadership Program for all first-year and second-year principals will take place on **May 4, 2017**, from 9:00am- 2:30pm at the Pastoral Center. Refreshments will be available at 8:30am; lunch will be provided.

MENTOR SCHOOL VISITS

First year principals are reminded that a one day visit to the school of their mentor principal is to be completed before the end of the school year, and second year principals to the school which was assigned to you at the beginning of the year. An outline of the mentor program expectations, including visitation assignments, can be found [HERE](#)



ACCREDITATION

Holy Redeemer, The Madeleine, O'Hara, St. James, St. Paul Parochial, and Sacred Heart, Medford are all in the self-study process this year. Principals of these schools are asked to send the draft documents to Jeannie Ray-Timoney if you have not already done so, in order to receive feedback in a timely manner. Principals who may need more guidance are asked to contact Dr. Ray-Timoney,

PASTORS APPRECIATION DAY

Sunday, May 7th is Good Shepherd Sunday. This is the day that the National Catholic Educational Association has traditionally proclaimed Pastors Appreciation Day, a day to thank pastors in a special way for the leadership and support they give to Catholic school education throughout the year.



REMINDERS:

- **EMPLOYMENT AGREEMENTS:** Please use this link, [Employment Agreements](#), to access all teacher and mid-level administrator employment agreements. For teacher agreements the following timelines apply: A returning teacher is to be offered the agreement on or before **May 1st**. The teacher then has 15 calendar days to accept or reject the agreement. Address any questions about the forms and process to Dina Boyle at dboyle@archdpdx.org
- **CALENDAR 2017-2018:** The Archdiocesan calendar forms for the 2017-2018 school year may be accessed [HERE](#). Please note that the deadline for submitting the school's calendar and worksheet for approval by the superintendent is **May 1st**.
- **SAVE THE DATE: 2018 Vocation Rally:** March 14, 2018 in Salem Oregon and March 15, 2018 in Tigard Oregon
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MEITLER SURVEY

Following is a link to a letter about giving the various constituencies of the schools in the Archdiocese an opportunity to give input to Meitler Consultants as part of the strategic planning process for Catholic schools. Principals are asked to circulate this letter as widely as possible and as soon as possible to the various constituencies of the school, e.g., faculty, parents, and so on. The letter is available [HERE](#).

CURRICULUM

- **Thanks to all the math teachers and principals who met April 7th** to help create exemplary math units in the UbD format. These exemplars are available in the Archdiocesan PLC in ATLAS Rubicon.
- **Cultures Built to Last, DuFour & Fullan is the** book given out at the March principals' meeting. Principals who did not receive one are asked to request a copy from Dr. Ray-Timoney. Principals are asked to read this book on systemic PLCs before the September, 2017 principals' meeting.

AMENDED CALENDAR

All elementary schools and archdiocesan high schools are to submit an amended calendar form by **May 30th**, to jkast@archdpdx.org. The form asks each school to list the days missed, because of an emergency and when the missed days were made up. The form is available [HERE](#).

